

# **The Constitution of Banbury Cross Indoor Bowls Club**

## **1. Name**

The Club shall be called Banbury Cross Indoor Bowls Club (the Club')

## **2. Purpose**

The main purposes of the Club are to provide facilities for and to promote participation in the amateur sport of indoor bowls.

The Club will maintain an affiliation with the English Indoor Bowling Association (EIBA) and the Oxfordshire County Indoor Bowling Association (OCIBA), paying such fees as are due.

## **3. Objectives**

The objectives of the Club are :

- i. To offer competitive opportunities for players at all levels
- ii. To offer coaching
- iii. To promote the playing of the sport as a social opportunity for all ages
- iv. To promote the Club within the local community
- v. To ensure a duty of care to all members
- vi. To provide all its services in a way that is fair for everyone

## **4. Safeguarding**

The Club is committed to promoting a safe environment in which children and vulnerable adults can enjoy taking part in the games of indoor bowls. It will seek to underpin and ensure this commitment by following and promoting the Safeguarding Policy and Procedures of the EIBA.

## **5. Membership**

- i. Membership of the Club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of indoor bowls.
- ii. The Club may have different classes of membership and subscriptions on a non-discriminatory and fair basis.
- iii. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- iv. The subscription for the members joining fee shall be determined by the Club Committee in conjunction with Cherwell District Council. The subscription is annual and starts from the opening of the green at a date to be agreed with the Council and Leisure operator in September. All subscriptions must be paid before members can take part in organised club activities.

- v. The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the Appeal Panel.

## **6. Rights and Liabilities of Members**

Every member of the Club will be entitled to use and enjoy in common with the other members of the Club the facilities provided by the Centre and shall be deemed to have agreed to be bound by these rules and any regulations for the time being in force. A member of the Club shall not by reason of his or her membership be under any financial liability except for payment of his or her annual subscription.

## **7. Officers**

The Officers of the Club shall hold office for one year and be eligible for re- election at the Annual General Meeting and shall be accorded full voting rights.

President  
Club Chair  
Club Secretary  
Treasurer  
Ladies' Captain  
Men's Captain  
League Secretary  
Marketing Officer  
Safeguarding Officer

## **8. Committee**

The Committee shall comprise the Officers and two members of the Club elected at the AGM, or whatever number is required, for the total number not to exceed 10.

Other members of the Club will be asked to take on other roles or to carry out other duties as and when required by the Club.

## **9. Nominations**

All nominations for Officers must be received by the Club Secretary not later than seven days before the Annual General Meeting. After this, nominations to fill vacancies can be made before the start of the meeting by the Committee.

## **10. Finance**

- i. The accounting year shall be the period commencing on April 1st each year and ending on the subsequent March 31st each year. The Treasurer shall control the finances of the Club and shall prepare a full income and expenditure account and balance sheet. There will be an independent examination of the accounts annually.
- ii. All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

## **11. General meetings**

- i. The Annual General Meeting shall be held once in every year in the month of April.
- ii. The Committee may call a Special General Meeting for any special purpose at any time or forthwith upon the requisition in writing of any twenty members stating the purpose for which the meeting is required.

## **12. Club Chair**

At all General Meetings the Club Chair shall preside and in their absence the meeting will appoint one of those present to preside.

## **13. Notice of General Meetings**

Twenty eight days' notice of the date of a General Meeting of the Club shall be displayed in a prominent place at Woodgreen Leisure Centre. Any motion, proposed and seconded by Members must be submitted to the Club Secretary twenty-one days before the date of the meeting. An agenda will be displayed at the Centre fourteen days before the Meeting is due to be held. No business other than that specified in the agenda shall be transacted at a General Meeting.

## **14. Voting at General Meetings**

- i. Voting at General Meetings shall be by show of hands or by ballot, if so decided by a two thirds majority of the membership present at the meeting. A simple majority shall be sufficient for ordinary motions put to the meeting, but alterations to the Constitution must be agreed by seventy five percent of the Members present.
- ii. No member present and entitled to vote shall exercise more than one vote provided that in an equality of votes, the Club Chair shall have a second or casting vote.
- iii. Club Members not attending such a meeting shall be bound by the decision of that meeting.

## **15. Record of Proceedings.**

The Club Secretary shall record the proceedings of the General Meeting.

## **16. Club Committee Meetings**

- i. The Committee shall meet at least five times a year and four members of the Committee shall form a quorum.
- ii. The Club Secretary shall conduct the correspondence of the Club and keep accurate minutes of all proceedings of the Committee.
- iii. The Committee shall have the power to appoint a member to fill any vacancy on the Committee until the next Annual General Meeting of the Club and that member shall then be eligible for re- election.
- iv. The Committee may appoint such sub-Committees and co-opt such additional members as may be considered necessary and expedient and may delegate to such Sub-Committees such of the power and duties that the Committee may determine.
- v. The expenses of Officers and Members of the Committee or Sub- Committees in administering its functions shall be met out of the income or such other funds as may accrue to the Committee from the operation of its functions.

## **17. Dissolution of the Club**

- i. If at any AGM or Special General Meeting it is proposed that the Club be dissolved the Committee will call a further Special General Meeting within twenty-eight days to discuss the motion for dissolution.
- ii. If at that Special General Meeting the resolution is carried by seventy five percent of the Members present, the Committee shall proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- iii. Upon dissolution of the club, after discharging all debts and liabilities, any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

This constitution is presented to the Annual General Meeting for adoption on 14<sup>th</sup> April 2025